RLGSA Concession Stand Guidelines & Expectations:

- --- The Lewisberry concession stand is expected to be open for EVERY home game. <u>This is not optional.</u>
- --- Head coaches are expected to ensure concession stand coverage for all of their home games. Two volunteers per game are needed for this coverage one for the first half of the game, one for the second half. These volunteers can be moms, dads, grandparents, etc... The volunteer for the first half of the game should arrive 15 minutes early to set up. The volunteer for the end of the game should anticipate being there about 15 minutes after the game to clean up.
- --- Head coaches <u>ONLY</u> will be provided the code to unlock the concession stand <u>NO ONE</u> else is permitted to have knowledge of this code and/or open the concession stand for any reason (this includes team parents). Head coach should unlock the concession stand prior to game time so the volunteer(s) can make the necessary preparations for opening.
- --- Head coach is also responsible for ensuring that the concession stand is closed out properly, cleaned up (including trash inside & out) & locked up before leaving the fields.
- --- There is a detailed instruction manual and information posted in the concession stand.
- <u>--- NO ONE under the age of 18 is permitted in the concession stand.</u> Any exception to this rule (as needed for possible coverage) will only be made by the RLGSA Board of Directors.
- --- Concession stand volunteers are responsible for the trash can & cleanliness inside of the concession stand as well as the large trash can right outside of the concession stand.
- --- Coaches are responsible for the large trash cans by their respective fields checking the trash level, emptying as necessary (half full is emptying range). There are bags located in the concession stand.
- --- Inventory is taken on an as needed and/or weekly basis.
- --- If coaches wish to purchase ice cream (if available) for their team from the concession stand, please let Nicole know IN ADVANCE so she can make sure to have plenty on hand.

Any questions or problems, please contact:

Nicole Heberlig - nheberlig@rlgsa.com or (717) 880-0857